

TOWN OF LANCASTER

CONDOMINIUM REVIEW APPLICATION 2005

SECTION I

Please Print

1. **PROPERTY CLASS CODE** _____
2. **NAME OF PROPERTY OWNER** _____
3. **PROPERTY LOCATION** _____
4. **TELEPHONE NUMBER (home)** _____ **(away)** _____
5. **SECTION, BLOCK & LOT NUMBER** _____
6. **MAILING ADDRESS** _____
7. **NAME OF CONDOMINIUM COMPLEX** _____
8. **NEW PRELIMINARY ASSESSMENT** _____
9. **REQUESTED ASSESSMENT** _____ **WHY?** _____

SECTION II

1. **UNIT STYLE:** () Unattached Ranch, () Attached 1 Story, () Attached 2 Story,
() Unattached 2 Story, () High Rise
2. **SQUARE FOOTAGE OF UNIT** (exterior dimensions) _____
3. **PROPERTY INVENTORY:** () total number of rooms, () number of bathrooms,
() number of bedrooms, (yes or no) air conditioning, () fireplace
4. **AMENITIES OFFERED IN COMPLEX** (please check if available)
() pool, () tennis court, () recreation center/club house, () other _____
5. **SALES INFORMATION:** Purchase Price _____ Date _____
Include this information only if you have purchased in the last 4 years.
6. **LIST ANY IMPROVEMENTS MADE TO YOUR PROPERTY SINCE PURCHASE:**
() upgrade carpeting, () remodel kitchen, () remodel bathrooms,
() other _____

SECTION III

RECOMMENDED SUPPORTING INFORMATION

1. **A RECENT PHOTOGRAPH OF YOUR PROPERTY**
2. **A COPY OF YOUR SALES CONTRACT (If purchased since 2000)**
3. **A COPY OF YOUR CLOSING STATEMENT (If purchased since 2000)**
4. **A COPY OF ANY APPRAISAL DONE ON YOUR PROPERTY SINCE 2000 (If you have purchased you property in the last 4 years and have either a mortgage or refinanced your property, then an appraisal exists on your home. Please include it)**
5. **IF LISTED FOR SALE INCLUDE A COPY OF LISTING AGREEMENT**
6. **ANY ADDITIONAL DATA TO SUPPORT YOUR CLAIM**

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SECTION IV

Please Print

- A. **LIST FOUR SALES OF COMPARABLE PROPERTIES** (please use the most recent sales for they are the best indicators of current market value)

Sale 1. Location _____ S.B.L. _____
Rent per Month _____ Square Footage _____
Utilities included (yes) (no) _____ Garage _____
Amenities included (please list) _____

Comments on Rental Comparison

Sale 2. Location _____ S.B.L. _____
Rent per Month _____ Square Footage _____
Utilities included (yes) (no) _____ Garage _____
Amenities included (please list) _____

Comments on Rental Comparison

Sale 3. Location _____ S.B.L. _____
Rent per Month _____ Square Footage _____
Utilities included (yes) (no) _____ Garage _____
Amenities included (please list) _____

Comments on Rental Comparison

Sale 4. Location _____ S.B.L. _____
Rent per Month _____ Square Footage _____
Utilities included (yes) (no) _____ Garage _____
Amenities included (please list) _____

Comments on Rental Comparison

Based on the information provided, I believe that the estimated FULL MARKET VALUE for the subject property as of January 1, 2005 is _____.

I certify that all statements made on this application are true and correct to the best of my knowledge and belief. _____

Signature of Owner

Date